



Your Health Care Spending Account How to Submit a Claim

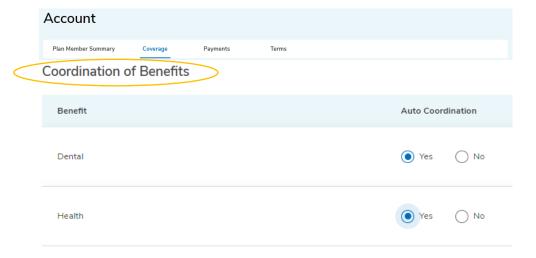
You may use your Health Care Spending Account (HCSA) for eligible health-related expenses such as:

- Deductibles or co-insurance payments for health and dental expenses
- Health or dental expenses in excess of maximum coverage amounts
- A wide range of other health-related expenses that are not covered under your health and dental plan, but
 qualify as a medical expense under the Canadian Income Tax Act. You can find a full list of eligible expenses
 on the Canada Revenue Agency website.

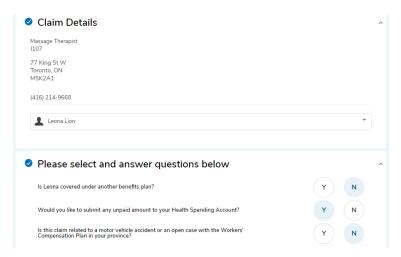
How to submit an HCSA claim with RBC Insurance?

There are multiple ways to submit a claim under your Health Care Spending Account via the Plan Member Portal:

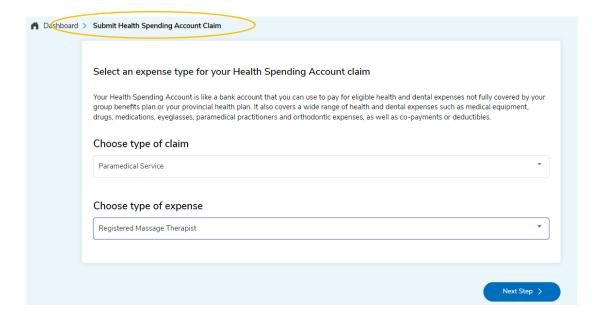
1. Set up Auto-Coordination under each benefit via the desktop site:



2. If auto-coordinated claims are NOT enabled, select YES to "Would you like to submit any unpaid amount to your HCSA?" when submitting your claim.



3. For a claim that has already been submitted, upload the claim statement and remaining amount as a Health Spending Account Claim:



If you have any questions, please call **1 855 264 2174**.

Monday to Friday, 8:00 AM – 8:00 PM EST